



Expert English Solutions

Business Communication | Test Prep



IELTS Tasks

- ☐ Speaking Test (Evaluated)
- ☐ Writing Task 1 (Guided)
- ☐ Writing Task 2 (Homework)



Writing Task 2: Guided

You should spend about 20 minutes on this task.

The maps on the right show the center of a small town called Islip as it is now and plans for its development.

Summarize the information by selecting and reporting the main features and make comparisons where relevant.

Write at least 150 words.

The maps illustrates the layouts of Islip town center. The first one is the current layout, and the second layout is the pilot project.

Example: *In the first map, we can Islip town center now. In the second map, we can see the planned development for Islip town center.*



In the current map, there is the Main road that divides the Countryside with the residential area. To the north of the Main road, there are some shops. Shops and the residential area are located on the south side. Moreover, in the south is a school on one side and a park on the other.

The new Islip project has many changes. Firstly, the main road disappears, and it will be replaced by a pedestrian zone. Secondly, the new layout will have a dual carriageway, which will connect the north and south. Moreover, the shops will be replaced by the bus station, shopping center, car park, and a new housing area. In the south zone, the residential area will be located between the shops.

Overall, Islip town center will increase in size and will become more connected and organized. Finally, there still be significant changes in infrastructure, housing, and facilities.



Writing Task 2: Homework

While some people consider global warming to be the most pressing environmental problem which we have at the moment, others believe that deforestation has a more devastating impact on our world.

Discuss both sides and give your opinion.

Do not need to write the answer.

We need to look at the question, understand the key words and your ideas.

Key words > find the meaning.



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IELTS Tasks

- ☐ Writing Task 2 (Guided)
- ☐ Writing Task 1 (Homework)



Writing Task 2: Guided

While some people consider global warming to be the most pressing environmental problem which we have at the moment, others believe that deforestation has a more devastating impact on our world.

Discuss both sides and give your opinion.

Paragraph 1: Introduction (Rephrase the question, outline the problem(s)).

Paragraph 2: Global Warming (Point, Example, Explanation, Link) = PEEL.

Paragraph 3: Deforestation (Point, Example, Explanation, Link) = PEEL.

Paragraph 4: Conclusion (Restate the question, summarize Paragraph 2 and 3, give opinion.)



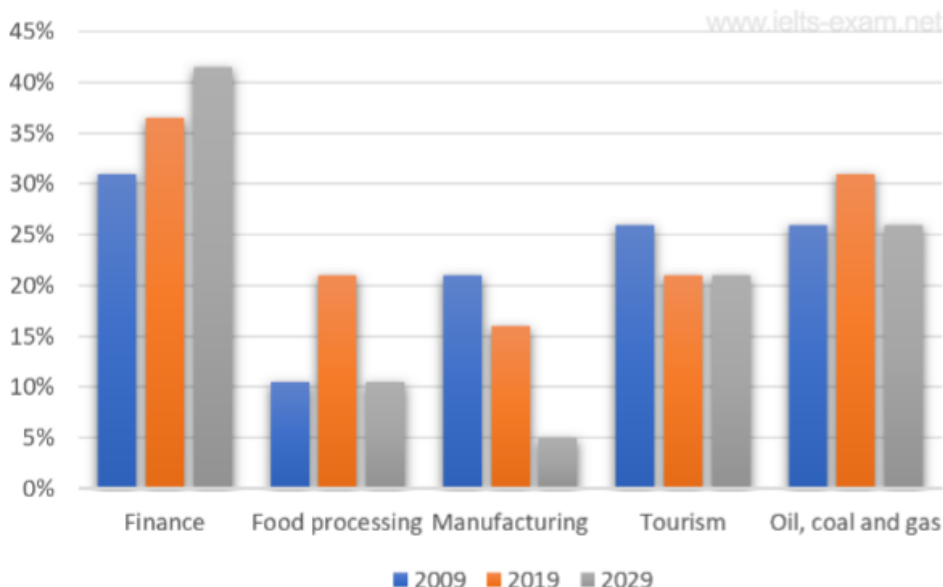
Writing Task 1: Homework

The bar chart below illustrates five different industries' percentage share of Brazil's economy in 2009 and 2019 with a forecast for 2029.

Summarize the information by selecting and reporting the main features, and make comparisons where relevant.

Write at least 150 words.

Industries as a percentage of Brazil's economy





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IELTS Tasks

- ☐ Writing Task 1 (Guided)
- ☐ Writing Task 2 (Homework)



Writing Task 1: Guided

The illustrations show how chocolate is produced.

Summarize the information by selecting and reporting the main features (20 mins, 150 words).

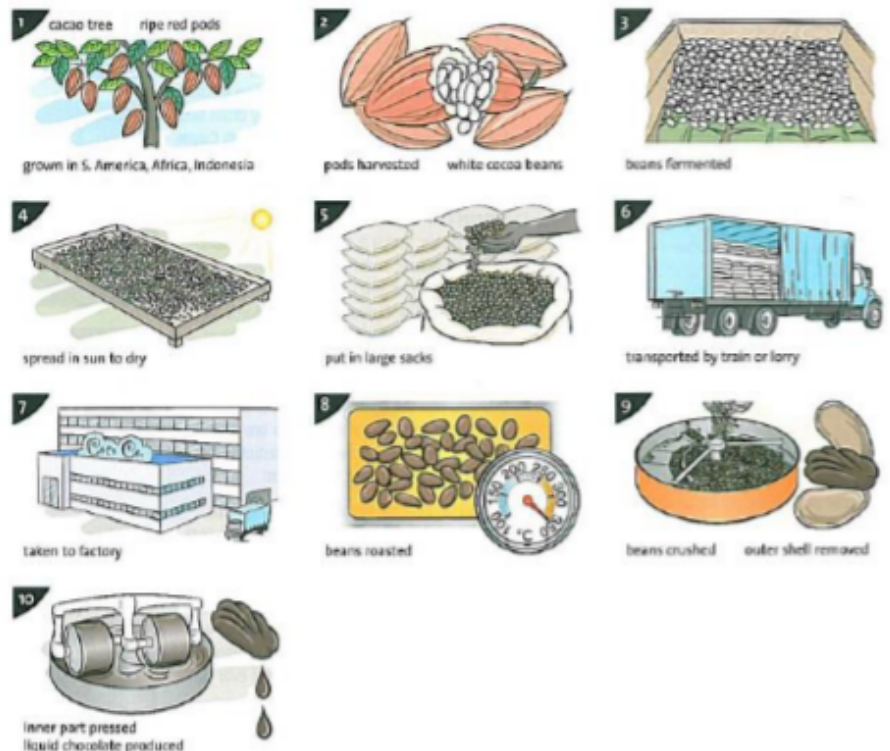
Four Paragraphs

Introduce - What is this diagram?

Talk about step 1, 2, 3, 4

Talk about step 5, 6, 7, 8

Finish with step 9, 10. Conclude



Writing Task 2: Homework

Some people think that you can never become fluent in a language unless you have spent time living or working in that country.

To what extent do you agree?

1. Introduction
2. Why do you agree? Reasons why
3. Why do you disagree? Reasons why not
4. Conclusion



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IELTS Tasks

- ☐ Writing Task 1 (Guided)
- ☐ Writing Task 2 (Homework)



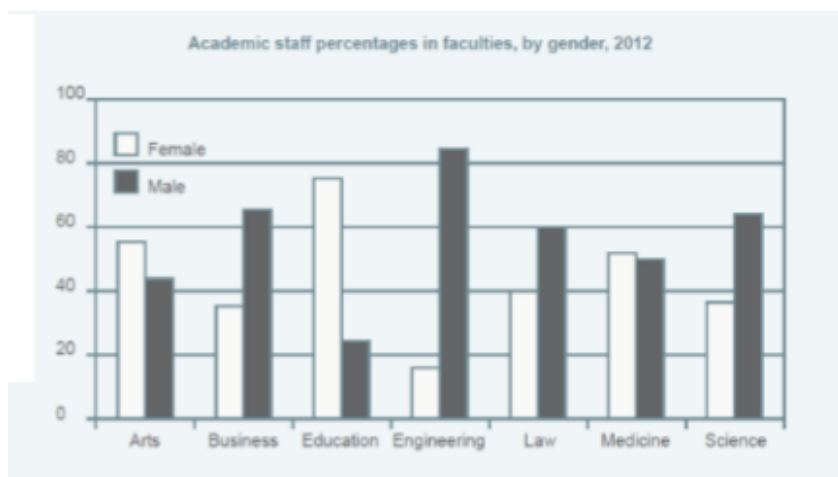
Writing Task 1: Guided

You should spend about 20 minutes on this task.

The graph shows the percentage of male and female academic staff members across the faculties of a major universities in 2012.

Summarize the information by selecting and reporting the main features, and make comparisons where relevant.

Write at least 150 words.



Writing Task 2: Homework

A person's worth nowadays seems to be judged according to social status and material possessions. Old-fashioned values, such as honor, kindness, and trust, no longer seem important.

To what extent do you agree or disagree with this opinion? Give reasons for your answer and include any relevant examples from your own knowledge or experience.

Write at least 250 words.

Key Words:

Social Status = your job, your house, your car, your education

Material Possessions = phone, car, watch, clothes

Honor, kindness, trust = not important

Introduction - restate the question, outline the problem.

Why we agree - is job, house, education important?

Why we disagree - being a good person, being kind, friendly, it's important.

Conclusion - link back to the question (restate), summarize P2/P3, give opinion/suggestion.



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IELTS Tasks

- ☐ Writing Task 2 (Guided)
- ☐ Writing Task 2 (Homework)



Writing Task 2: Guided

Some people believe that young children should get formal education at school as early as possible. However, others think they should not go to school until 7 years old.

Discuss both sides and give your opinion.



Writing Task 2: Homework

It is becoming increasingly expensive to keep museums open to the public.

What do you think is the best way of funding them (e.g. government, businesses, or individuals)?



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IELTS Tasks

- ☐ Writing Task 1 (Guided)
- ☐ Writing Task 2 (Homework)

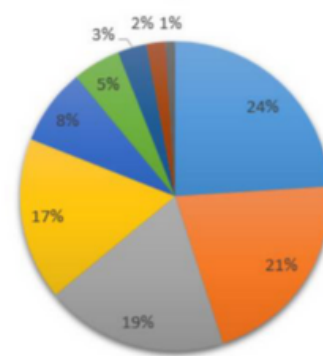


Writing Task 1: Pie Charts (Guided)

The charts on the right show local government expenditure in 2010 and 2015.

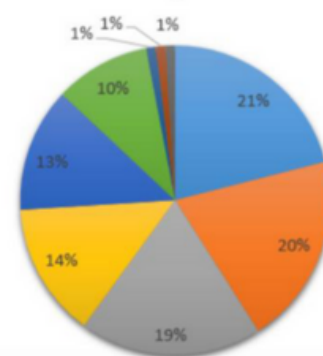
Summarize the information by selecting and reporting the main features, and make comparisons where relevant.

Government Expenditure 2010



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Government Expenditure 2015



- Education
- Healthcare
- Pensions
- Defence
- Welfare
- Interest on borrowing
- Transport
- Culture and leisure
- Other



Writing Task 2: Homework

It is becoming increasingly expensive (more expensive) to keep museums open to the public (everybody).

What do you think is the best way of funding them (e.g. government, business, or individuals)? (250 words).

2. Government funding museums - PEEL (Point, Example, Explanation, Link).
3. Businesses or individuals - PEEL (Point, Example, Explanation, Link).
4. Conclusion - Restate the introduction, make a summary of P2 and P3 and offer opinion, suggestion or prediction.



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IELTS Tasks

☐ Writing Task 2 (Homework)



Writing Task 2: Homework

As computers translate quickly and accurately, learning foreign languages is a waste of time.

To what extent do you agree or disagree.

Key Words:

Computers, Translate, Quickly, Accurately

P1 - Introduction

P2 - Agree

P3 - Disagree

P4 - Conclusion



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IELTS Tasks

☐ Writing Task 2 (Homework)



Writing Task 2: Guided

Write about the following topic:

Is freedom of speech necessary in a free society?

Give reasons for your answer.

Key Words:

freedom, speech, necessary, society

P1 - Introduction (rephrase the question, outline the problem).

P2 - Agree (Point, Example, Explanation, Link).

P3 - Disagree (Point, Example, Explanation, Link).

P4 - Conclusion (Restate the question, summarize the main points in P2/P3, give an opinion, suggestion or prediction).



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IELTS Tasks

- ☐ Writing Task 1 (Guided)
- ☐ Writing Task 2 (Homework)



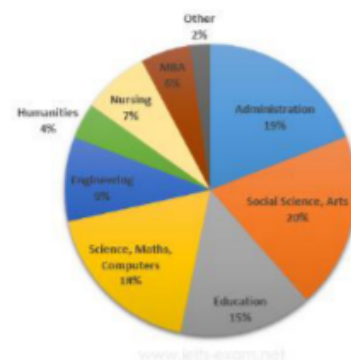
Writing Task 1: Guided

Introduction: Say what the diagram shows in your own words. (You will lose marks if you copy the question). Follow this with several sentences describing the main features supported by reference to the diagram that include dates and figures.

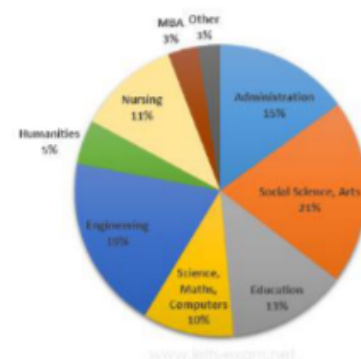
Body: Give further details - describe other features, significant differences and make comparisons where relevant. Support with figures from the diagram.

Summarizing Sentence: End with one or two sentences that give an overall summary of the main features. No explanation, reasons or conclusion should be given.

515,600 Canadians aged between 25 and 35 hold a degree.
Their main fields of study were:



213,400 Canadians aged between 45 and 55 hold a degree.
Their main fields of study were:



Writing Task 2: Homework

Many people believe that zoos have no purpose in today's world and should be closed.

What problems do zoos bring?

What are the alternatives to zoos if they are closed?



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IELTS Tasks

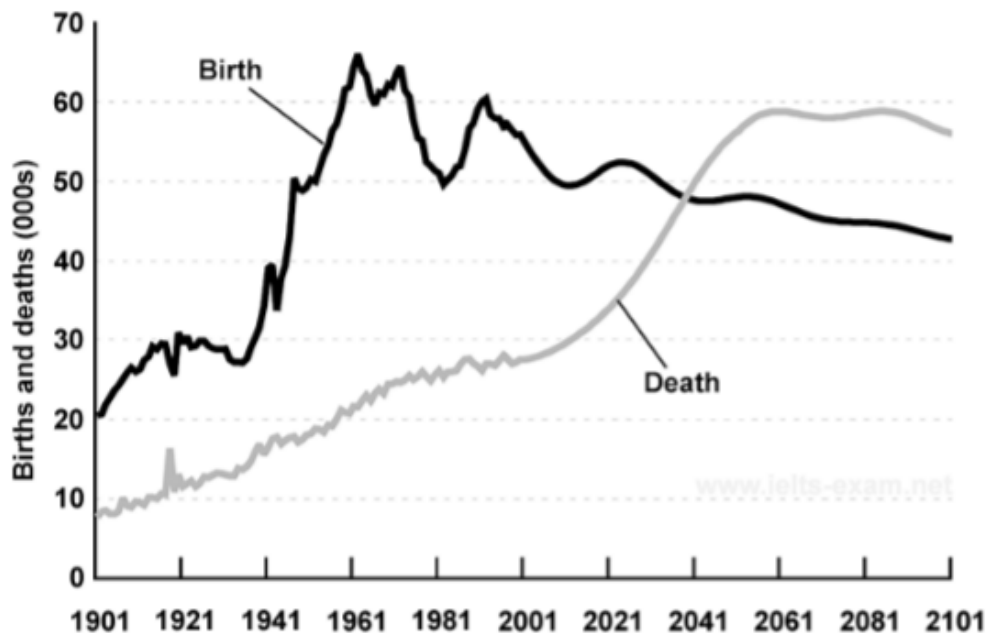
- ☐ Writing Task 1 (Guided)
- ☐ Writing Task 2 (Homework)



Writing Task 1: Guided

The graph below gives information about changes in the birth and death rates in New Zealand between 1901 and 2101.

Summarize the information by selecting and reporting the main features, and make comparisons where relevant.



Writing Task 2: Homework

Very few schoolchildren learn about the value of money and how to look after it, yet this is a critical life skill that should be taught as part of the school curriculum.

Do you agree or disagree? (250 words)



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IELTS Tasks

- ☐ Writing Task 2 (Guided)
- ☐ Writing Task 2 (Homework)



Writing Task 2: Guided

Write about the following topic:

Working hours are too long and people are not spending as much time as they should with their families or on leisure activities.

What is your opinion on this?

Give reasons for your answer and include any relevant examples from your own knowledge or experience.

Introduction:

Body Paragraph 1:

Body Paragraph 2:

Conclusion:



Writing Task 2: Independent

Write about the following topic:

Supermarkets should only sell food produced from within their own country rather than imports from overseas.

What are your opinions on this?

Give reasons for your answer and include any relevant examples from your own knowledge or experience.

Write at least 250 words.

Key Words: food produced, own country, imports, overseas

Introduction:

Body Paragraph 1:

Body Paragraph 2:

Conclusion:



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IELTS Tasks

- ☐ Writing Task 1 (Guided)
- ☐ Writing Task 2 (Homework)



Writing Task 1: Guided

The table below shows the cinema viewing figures for films by country, in millions.

Summarize the information by selecting and reporting the main features and make comparisons where relevant.

Cinema viewing figures for films by country, in millions

	Action	Romance	Comedy	Horror	Totals
India	8	7.5	6.5	2.5	24.5
Ireland	7.6	3.8	5.5	6.4	23.3
New Zealand	7.2	4.5	3.9	4.7	20.3
Japan	7.1	4.5	4	2.2	17.8
Total	29.9	20.3	19.9	15.8	



Writing Task 2: Independent

Today's teenagers have more stressful lives than previous generations.

Discuss this view and give your own opinion (250 words).



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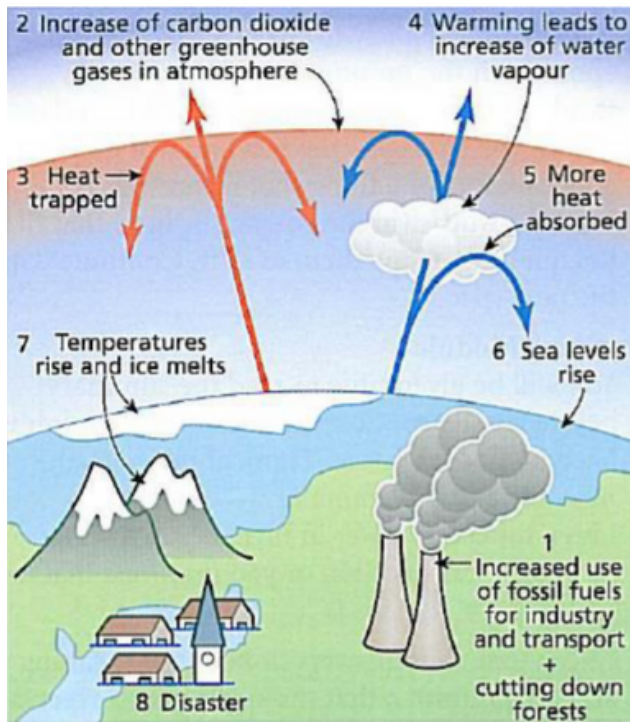


IELTS Tasks

- ☐ Writing Task 1 (Guided)
- ☐ Writing Task 2 (Homework)



Writing Task 1: Guided



Showing the progression of Global Warming.

1. Fossil fuels for factories and cars, and deforestation.
2. Increase CO₂.
3. Heat trapped.
4. Increased water vapor > more rain, more flooding.
5. Clouds and the sky is warmer.
6. Sea levels rise / ice melts.
7. Temperature rises, ice melts.
8. Disaster - flood, earthquake, no soil.



Writing Task 2: Independent

Forests produce fresh oxygen and participate in regulating climate. But every year tree cover of our planet is lessening due to deforestation.

P2: What are the **primary causes** of deforestation?

P3: To what **results** may it lead?



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IELTS Tasks

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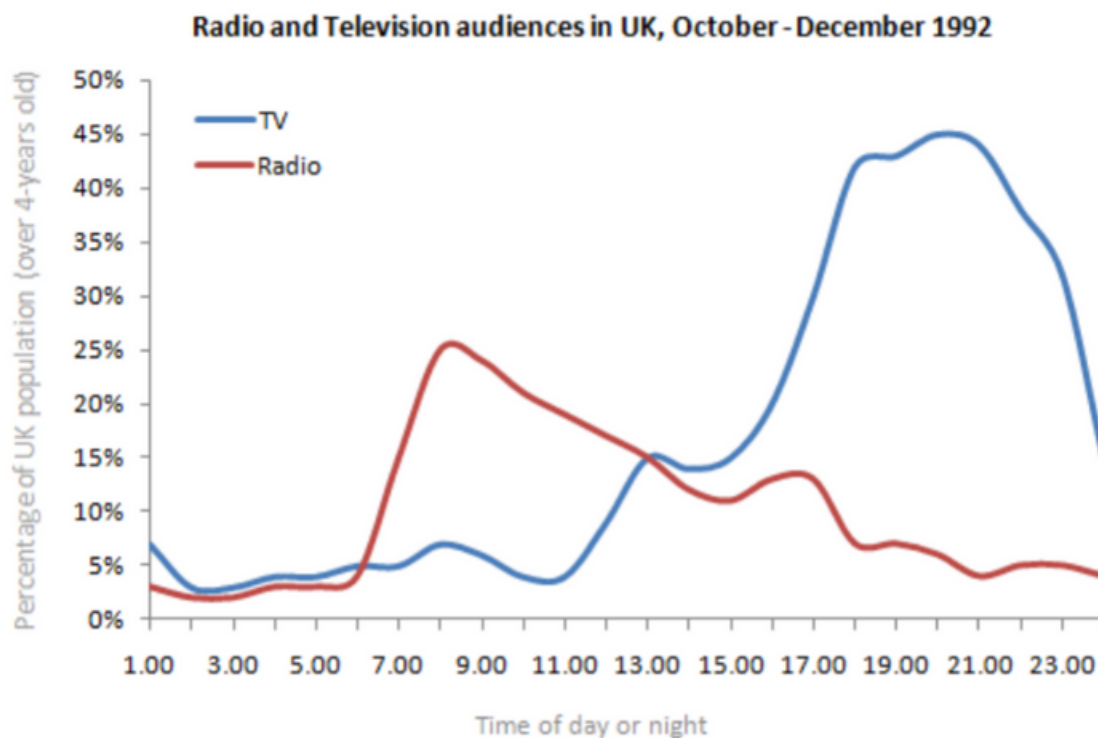


Writing Task 1: Guided

The graph below shows radio and television audiences throughout the day in 1992.

Write a report for a university lecturer describing the information shown below.

Write at least 150 words.



Writing Task 2: Independent

Most people do not care enough about environmental issues.

To what extent do you agree or disagree?

Give reasons for your answer and include any relevant examples from your own knowledge or experience.

Write at least 250 words.



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IELTS Tasks

- ☐ Writing Task 1 (Guided)
- ☐ Writing Task 2 (Homework)

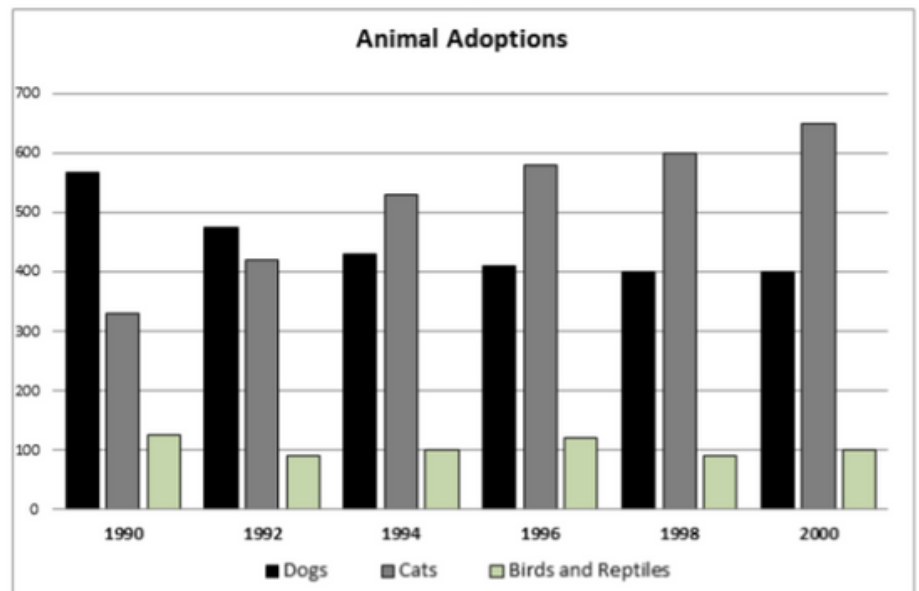
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Writing Task 1: Guided

The chart to the right gives information about the number of animals adopted from an animal rescue center in Madison, Wisconsin over a ten-year period.

Summarize the information by selecting and reporting the main features and make comparisons where relevant. Write at least 150 words.



Writing Task 2: Independent

A growing number of people feel that animals should not be exploited by people and that they should have the same rights as humans, while others argue that humans must employ animals to satisfy their various needs, including uses for food and research.

Discuss both views and give your opinion.

Give reasons from your own experience and examples where relevant.

Paragraph 1 - Introduction

Paragraph 2 - Animals should not be exploited (used)

Paragraph 3 - Humans must employ animals to satisfy their various needs.

Paragraph 4 - Conclusion (rephrase the question, summarize main ideas, give opinion/suggestion/prediction.)



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IELTS Tasks

- ☐ Writing Task 1 (Guided)
- ☐ Writing Task 2 (Homework)

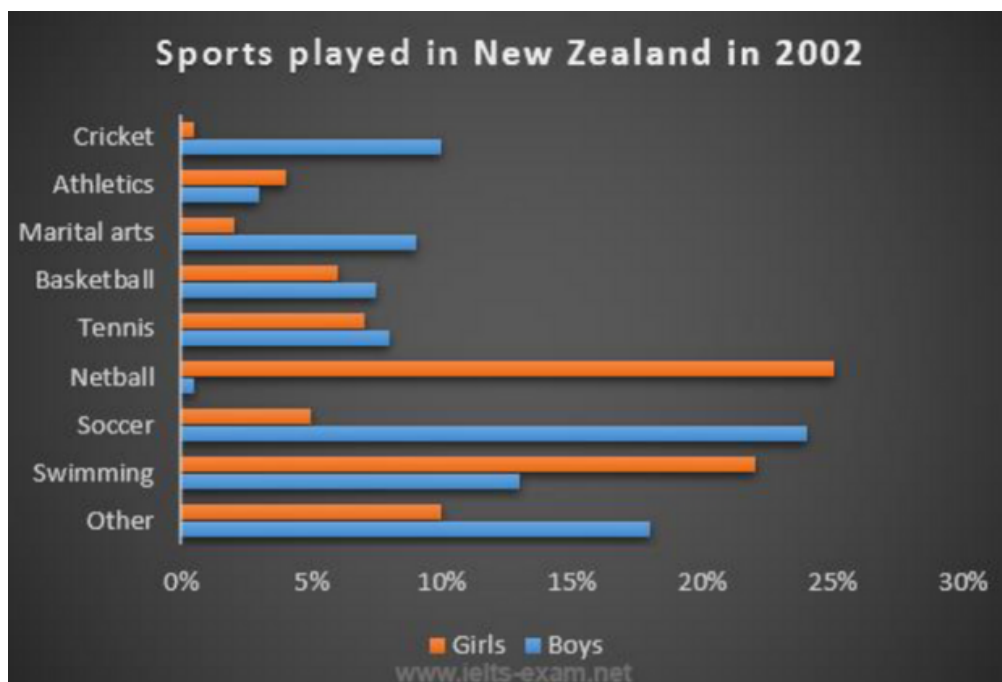


Writing Task 1: Guided

The chart below gives information about the most common sports played in New Zealand in 2002.

Summarize the information by selecting and reporting the main features and make comparisons where relevant.

Write at least 150 words.



Writing Task 2: Independent

Governments should spend more money on education than sport.

Do you agree or disagree?

Write at least 250 words.



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IELTS Tasks

- ☐ Writing Task 1 (Guided)
- ☐ Writing Task 2 (Homework)

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Writing Task 1: Guided

The table below shows the average band scores for students from different language groups taking the IELTS General Test in 2020.

Summarize the information by selecting and reporting the main features and make comparisons where relevant.

Write at least 150 words.

www.ielts-exam.net	Listening	Reading	Writing	Speaking	Overall
German	6.8	6.3	6.6	6.9	6.7
French	6.3	6.1	6.5	6.6	6.5
Indonesian	6.3	6.1	6.1	6.7	6.3
Malay	6.2	6.4	6.0	6.6	6.4



Writing Task 2: Independent

Do you agree or disagree with the following statement:

A person should never make an important decision alone.

Use specific reasons and examples to support your answer.

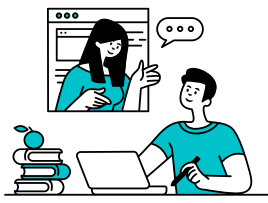
Write at least 250 words.

Introduction:

Making Decisions Alone:

Making Decisions with Friends/Family:

Conclusion:



- ☐ Writing Task 1 (Guided)
- ☐ Writing Task 2 (Homework)

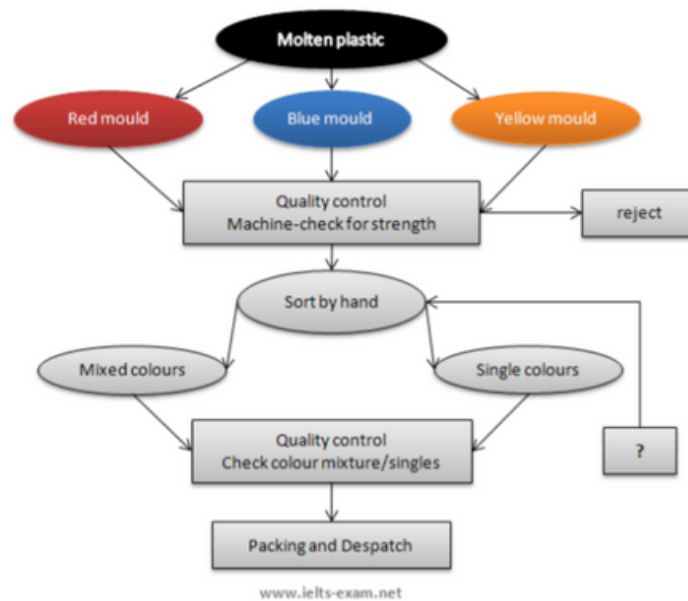


Writing Task 1: Guided

The flowchart illustrates the production of colored plastic paper clips in a small factory.

Write a report for your teacher describing the production process.

Write at least 150 words.



www.ielts-exam.net



Writing Task 2: Independent

Psychologists have known for many years that colors can affect how people feel. For this reason, attention should be give to color schemes when decorating places such as offices and hospitals.

How true is this statement?

Write at least 250 words.

P1. Introduction - Restate the question, outline the problem.

P2. Why is this true?

P3. Why is this not true?

P4. Conclusion - Restate the question, summarize the main points from P2 and P3, give your opinion, suggestion or prediction.



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IELTS Tasks

- ☐ Writing Task 1 (Guided)
- ☐ Writing Task 2 (Homework)

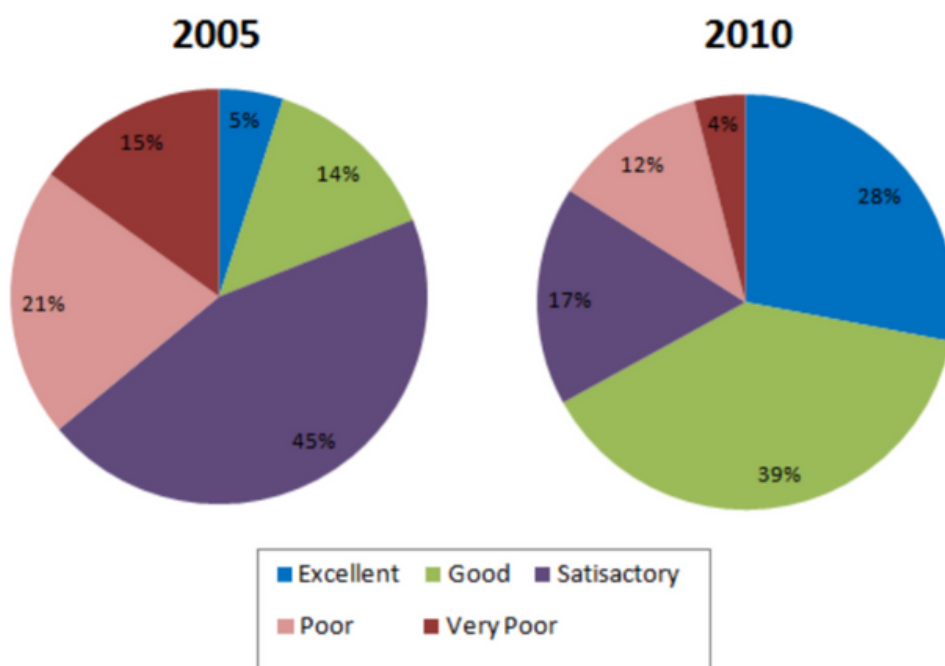


Writing Task 1: Guided

The charts below show the results of a questionnaire that asked visitors to the Parkway Hotel how they rated the hotel's customer service. The same questionnaire was given to 100 guests in the years 2005 and 2010.

Summarize the information by selecting and reporting the main features and make comparisons where relevant.

You should write at least 150 words.



Writing Task 2: Independent

Visitors should follow local customs and behaviors OR The host country should welcome cultural differences?

Which one do you support, and why?

Write at least 250 words.

P1. Introduction

P2. Follow local customs and behaviors

P3. Host country should welcome cultural differences

P4. Which one you support



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IELTS Tasks

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- ☐ Writing Task 2 (Homework)

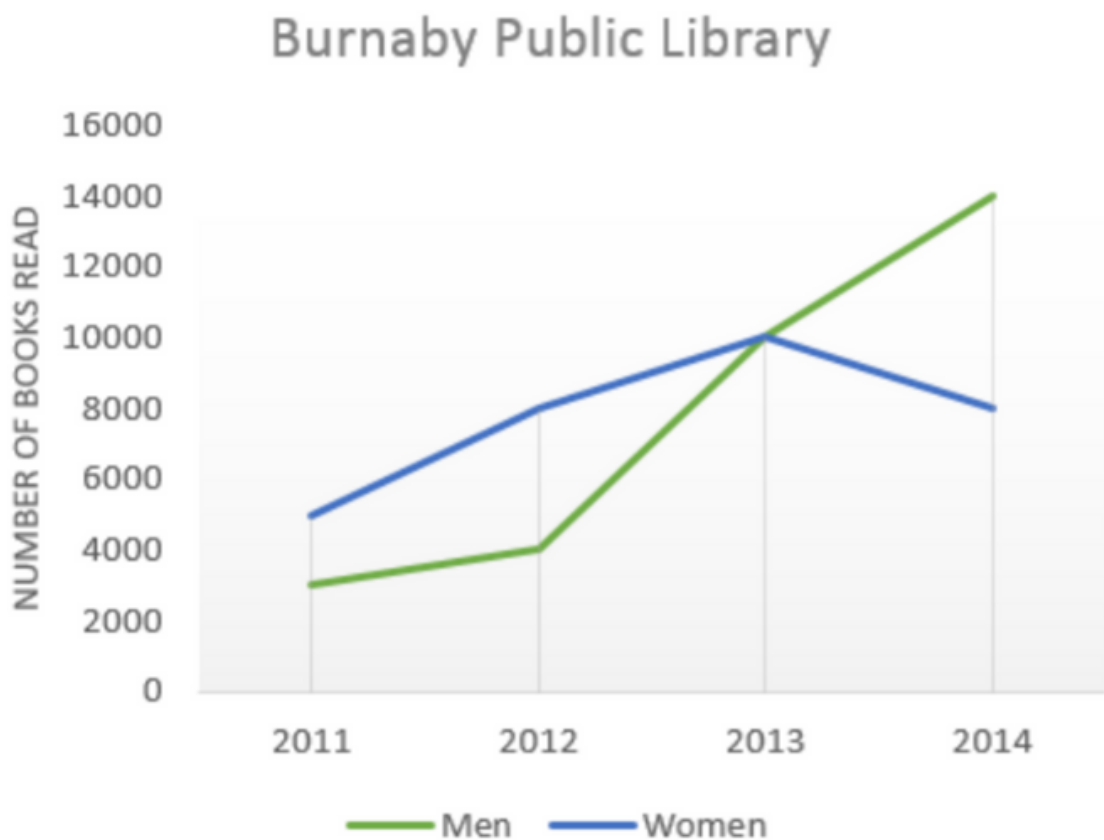


Writing Task 1: Guided

The graph below shows the number of books read by men and women at Burnaby Public Library from 2011 to 2014.

Summarize the information by selecting and reporting the main features and make comparisons where relevant.

Write at least 150 words.



Writing Task 2: Independent

Some people believe that people who read books can develop more imagination and language skills than those who prefer to watch TV.

Do you agree or disagree?

Write at least 250 words.