

COURSE	LESSON	SLIDE #	ARTICLE LINK
BUSINESS ENGLISH	BE11 Negotiations (4)	13	https://www.ted.com/talks/jack_nasher_negotiation_power?utm_campaign=tedsread&utm_medium=referral&utm_source=tedcomshare
	BE12 Negotiations (5)	3	https://www.ted.com/talks/jack_nasher_negotiation_power?utm_campaign=tedsread&utm_medium=referral&utm_source=tedcomshare
	BE16 Report Writing	13	https://www.sanctify.club/sblog/4-benefits-of-business-travel-for-the-business-traveler
	BE17 Business Travel	3	https://www.sanctify.club/sblog/4-benefits-of-business-travel-for-the-business-traveler
	BE18 Coffee Break	3	https://www.youtube.com/clip/UgkxL0NsDHsw9dtpZr8tmsUsE7shK7yhu_sV
	BE24 Socialising for Business	13	https://www.gpstrategies.com/blog/vendor-partner-relationships/
	BE25 Socialising for Business	3	https://www.gpstrategies.com/blog/vendor-partner-relationships/
	BE28 Money Matters (3)	7	https://www.huffingtonpost.co.uk/entry/elizabeth-holmes-theranos-fraud-sec-charges_n_5aa94df4e4b0600b82ff5b35?ri18n=true
	BE29 Money Matters (4)	11	https://www.ted.com/talks/alexander_wagner_what_really_motivates_people_to_be_honest_in_business
	BE30 Emailing (1)	3	https://www.ted.com/talks/alexander_wagner_what_really_motivates_people_to_be_honest_in_businesss
	BE34 CV Writing	21	https://www.myperfectcv.co.uk/cv/examples
	BE35 Interviews	3	https://www.myperfectcv.co.uk/cv/examples
	BE36 30 Second Pitch	10	https://www.youtube.com/watch?v=q6Egi5V_jNU
		14	https://online-voice-recorder.com/
	BE38 Commuting	5	https://www.reed.co.uk/career-advice/six-productive-things-you-can-do-with-your-commute/
	BE39 Working from Home	6	https://www.youtube.com/watch?v=g6kEfJvwIzQ&feature=emb_title
		14	https://www.talentims.com/blog/challenges-managing-remote-team-how-overcome-them/
	BE40 Managing Remote Workers	3	https://www.talentims.com/blog/challenges-managing-remote-team-how-overcome-them//
	BE44 Project Management	12	https://www.investopedia.com/articles/pf/08/small-business-budget.asp
	BE45 Budgeting (1)	3	https://www.investopedia.com/articles/pf/08/small-business-budget.aspp
	BE47 Telephoning	7	https://youtu.be/Tw2r9DkL5co
	10	https://www.ted.com/talks/simon_sinek_why_good_leaders_make_you_feel_safe?language=en	
BE48 Leadership	3	https://www.ted.com/talks/simon_sinek_why_good_leaders_make_you_feel_safe?language=enn	
BE49 Advertising	11	https://youtu.be/WJffi1TgM2M	